

**URGENT & IMP.
CENSUS-2027
CHAK.(M) 7056 CHARGE**

**URGENT&V.V.IMP.
CENSUS-2027
CHAK(M)CHARGE-7056
TOWN CENSUS CHARGE OFFICE
Chakdaha Municipal Charge-7056**

NIQ No.- 05/CENSUS-NIQ-TA/CM/2026-27

Dated-6.6.2026

NOTICE

Undersigned is hereby invited quotation from the renowned, experienced, govt. approved HR Outsourcing agency for the following activity. Details are as follows.

Ref-CEN2027/MAD02 dt.-20.5.26

Sl. No.	Criteria	Agency Eligibility Condition	Quotation submission related norms	Selection Norms	List of deliverables of agency	Charge related obligations for this activity.
(1)	(2)	(3)	(4)	(5)	(6)	(7)
1.	Must be a MCA/BCA from any govt. approved institution	Bearing Updated GST,IT,ST Returns, Trade License and Govt. License for HR Supplying	Quotation must be submitted in sealed envelop to this Charge Office (Preferably to FO) by 16.6.2026 (up to 4pm)	Rate Justification analysis and Tech. Evaluation as well as Quality checking.	As mentioned in Column 3/ supporting in connection with colmn.2.	Estimated max. monthly all inclusive compensation / expenses of an amount of Rs. 25000/- all inclusive, as time to time given by Dist. Charge.
2.	Min. working experience-5 years	Similar experience in govt./govt. aided agency in recent past.	Contact person- FO,of this Charge Office hours-10am -5pm	If any false inf. found in any level even after award of work Order the contract will be cancelled automatically	Agency have to quote a rate considering the monthly estimated rate as mentioned in column.7	
3.	Age-25-45 (relax able for qualified /experienced one)	EPF/ESI facility	Offc day- except govt. holiday and 2 nd /4 th Saturday	Contract period max 18 mnts from the date of award/ termination order issued by Dist, which ever is earlier.	Much less rate quotation / much high of the same will be justified by the agency during table bid.	
4.	Physically Sound	No earlier instance of fauld / unlawfull activity	Necessary enclosures with quotation need to be submitted. (already mentioned in below)	No claim of permanency/casual job in any govt./ULB/Charge level		
5.	Able to handle Soft and Hard ware problems, Data Management, app. Management, IT /Sys Management, LAN etc.	Proper and regular monthly payment structure	a)Bio-Data of the HR b)identity proof of the HR c)testimonial of the HR	Purely CENSUS oriented temporary contract. Must not be any Govt./Statutory Board employee (permanent /DRW/ Casual /contractual etc.)		
6.	Able to read-write- understand Eng and Beng.	Before award of W.O- Formal Contract and Security Deposit of accepted 1 mn's rate need to be deposit in favour of this charge	d) Company/agency related all updated papers/ supporting in connection with colmn. 2 of this table.			

N.B: Each rate quoted agency will have to participate a Tech. evaluation presentation session before Selection Commi Hec on 22-6-26 at 9pm in this office.

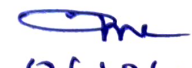

06.06.2026
TOWN CENSUS CHARGE OFFICER,
CHAK(M)- Charge &
EXECUTIVE OFFICER
Chakdaha Municipalit
Dated-6.6.2026

NIQ No.- 5 (1-11)/CENSUS-NIQ-TA/CM/2026-27

For wide publicity copy forwarded to:

1. The Principal Dist. Census Officer & Dist. Magistrate, Nadia, o/o the D.M, Krishnagar, Nadia
2. The Sub-Divisional Census Officer, SDO-Kalyani Sub-Divn. & ADMINISTRATOR of This ULB
3. The F.O of this ULB
4. The Cashier of this ULB & Asst. Town Census Charge Officer of Chak(M)-7056 Charge.
5. Gen. Admin/Establishment Sectn. Of this ULB
6. Guard File (CENSUS-2027) of this Charge Office.
7. Notice Board of Chak(M)/""'ebsite of Chak.(M)
8. The BDO Office Notice Board
9. Chak Sub P.O Notice Board
10. Chak. Railway Station Notice Board
11. Chak Police Sth.


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06.06.2026
TOWN CENSUS CHARGE OFFICER
CHAK.(M) 7056 CHARGE
&
EXECUTIVE OFFICER
CHAKDAH MUNICIPALITY