



S.T.D No.-03473/Phone No.- 242023/243647
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OFFICE OF THE BOARD OF COUNCILLORS

Chakdaha Municipality

P.O.-Chakdaha, Dist-Nadia, PIN-741222

(West Bengal)

N.I.O. NO: 04/Laptop/C.M/2024-2025, DATED: 14-01-2025

Urgent Sealed quotations are invited from reputed, bonafied, reliable & resourceful suppliers/contractor for supply 4nos. of LAPTOP under Chakdaha Municipality, possessing upto date GST Registration, Trade Liesence, past experience for same type of work is desirable, PAN card. Asper following schedule:

* Last date & time of submission of Application with Quotation paper: 27/01/2025 upto 3 P.M.

* Last Date & time of purchasing of Earnest Money: 27/01/2025 upto 2.00 P.M.

* Quotation paper will be opened on: 27/01/2025 upto 4 P.M. -in presence of the Quotationer(s) who will

remain present at the time of opening.

Spacification of the Laptop:

❖ Make :- Dell/HP/Lenovo.

❖ Quantity: - 04 Nos.

❖ Minimum Spacification: - i3 10Gen, 8GB RAM, 256GB SSD, WINDOWS10.

TERMS & CONDITION:

1. Quotationer will have to deposit an earnest money amounting of Rs.2,000.00 (Rupees Two Thousand only) in cash/demand draft in favour of Chairman, Chakdaha Municipality & copy of money receipt must accompany with the quotation paper, otherwise the rate shall not be considerd.

2. Details Spacification of the Laptop will be available in this office Website.

3. Product rate should be inclusive all taxes (GST) & installation at Chakdaha Municipal office, no further calculation will be done at this end.

4. Defective/Disputed/corrupted Software should be replaced at Municipality office within 3days.

5. All the Supplying materials (asper work order) should be deliveried to the Chakdaha Municipal office within 10 days at a time with submitting proper Challan.

6. Contractor/supplier will not be able to make any addition, alteration of any specification of the entire Development & installation job.

7. Right for cancelling any or all the application(s)/ Quotation (s) are reserved by the undersigned without assignng any reason

Chairman
Chakdaha Municipality
Chakdaha, Nadia.

MEMO NO: 2994/(3)/CM

DATED: 14.01.2025

Copy forwarded for information & with a request to display in his office notice board to:

1. The Post Master, Chakdaha Post office, Chakdaha, Nadia.
2. The Station Manager, E.Railway, Chakdaha Station, Chakdaha, Nadia
3. Receive & Despatch Section, Chakdaha Municipality, Chakdaha, Nadia.

Chairman
Chakdaha Municipality

Chairman
Chakdaha Municipality
Chakdaha, Nadia.